



Dutch-Bangla Bank PLC
IT Procurement, Innovation,
Reconciliation & Monitoring Division
47 Motijheel C/A, Head Office, Dhaka-1000

Ref: DBBL/100/055/2024/263

November 17, 2024

Tender Schedule for Group-02 (Closed Rack)

Technical Offer

1. Bidder's Particulars:

- a) Name of the Company :
- b) Address :
- c) Contact Person :
- d) Telephone No. :
- e) email address :

- 2. Experience of the Bidder in supplying the quoted items in any organization in Bangladesh. Minimum 2 years' experience is required. Need to mention at least two similar projects for which the project value is not less the amount of quoted value in group-02 (Closed rack) (Proper evidence needs to be submitted):**

Sl#	Year & month	Organization	Item	Quantity	Remarks

3. Technical Specification:

3.1. Half Height Closed Rack

Items	Description	Quoted Specification
Brand	Schneider/ Panduit/ Vertiv/ HP/ Dell/ Legrand/ Rosenberger/ ArcTiv/ any reputed international brand	
Country of Origin	USA/UK/Europe/Canada/Japan	
Size	18-22U 1200 mm depth	
Other features	<ul style="list-style-type: none">▪ Frame with top cover▪ 2 pc side panel▪ 1 pc front door perforated▪ 1 pc rear door▪ 1 pc power panel {12 Way UK/C13 sockets (in case of C13, converter for C13 to 3 pin UK female should be included) capable and input should be 32/16 Amp industrial socket}▪ 2 pc fixed equipment shelf with front to rear bar post which will be able to carry 50 Kg load▪ 4 pc castor wheel with adjustable feet.▪ Must include cage nuts and L-keys	
Delivery	90 days	
Warranty	01 year	

Terms and Conditions

1. The participating company must submit the offer in two envelope system. The first envelope will contain the technical offer and the second envelope will contain the financial offer. The two envelopes must be covered in a large envelope. All the envelopes will contain the full name and address of the participating company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter submitted with the technical offer.
2. **Sealed quotations have to be submitted to the Head of IT Procurement, Innovation, Reconciliation & Monitoring Division of the bank on or before December 10, 2024 by 4:00 p.m. The technical offers will be opened at 4:10 p.m. on the same day in presence of bidders, if any. The financial offer will be opened later on. The evaluation of the technical offers will also be made later on.**
3. All the pages of the tender schedule as well as all the offered documents should be duly signed by the authority of the bidder.
4. Proper documents and data sheet have to be provided supporting the compliance of all the specification in the offered model which is stated in the required specification, feature and description.
5. Proper bills of material have to be provided for the quoted product.
6. **An amount of Tk.2,00,000.00 (Taka Two Lac) only to be submitted with the offer through PO/BG (BG as per enclosed format Annexure-A) in favor of "Dutch-Bangla Bank PLC" as earnest money with validity upto at least December 31, 2025. If successful supplier fails to deliver, install and configure the hardware within the stipulated time, the earnest money will be forfeited. The PO/ BG must be enclosed inside the Technical Offer's envelope.**
7. For successful bidder, the earnest money will be released after successful installation, configuration and operation of the hardware. For others, earnest money will be released after the financial evaluation is completed.
8. All quoted price should include delivery, installation& configuration cost and VAT, Tax, etc, if any.
9. Warranty period will start after delivery and successful power on self-test of the devices.
10. Full warranty will cover replacement or repairing of the defected / corrupted hardware within 24 hours of the reporting the problem. The problem should be attended on the spot within 2 hours of reporting.
11. The successful company must submit original technical and user manuals of all the hardware and software at the time of delivery of the items to the Bank.

12. The terms of payment will be as under:
- * 80% of the total value after delivery of the hardware.
 - * 20% after 1 (One) month of payment of total 80% of the bill or 100% of the bill amount after 1 (One) month of delivery of the product, if 80% of the bill is not paid earlier.
13. Photocopy of all the relevant documents should be submitted with the offer including:
- a. Valid Trade License
 - b. GIR/TIN certificate
 - c. Proof of experience as desired in the general section of this schedule
- 14. The offers should have validity for at least December 31, 2025.**
15. The ordered quantity may increase or decrease based on the actual requirement of the Bank at the time of issuing Work Order. The Bank may re-order on the work order price within December 31, 2025.
16. All the prices should be mentioned in Bangladeshi Taka.
17. The authority reserves the right to relax, change or drop any of the terms and conditions of the schedule without any further notice.
18. The Bank shall not be under any obligation to accept the lowest quotation.
19. The Bank authority reserves the right to accept or reject any or all, in part or full offers.
20. The technical offer should be submitted as softcopy also in CD/DVD/Flash drive in the technical envelop. If the contents of the softcopy & hardcopy differ, the contents of hard copy will be considered.

Seal & Signature
With Name of the participating vendor



Dutch-Bangla Bank PLC
IT Procurement, Innovation,
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Financial Offer
Valid until December 31, 2025

1. Name of the Company :
2. Quoted price :

Sl#	Items *	Approx Qty. **	Unit Price including VAT & Tax (BDT)	Total Price including VAT & Tax (BDT)
1	Closed Rack	120		

* The full specification of the item is as per Technical Offer.

** The actual quantity may increase or decrease as per actual requirement at the time of issuing work order.

Seal & Signature
With Name of the participating vendor

DUTCH-BANGLA BANK PLC
47 Motijheel C/A, Head Office
Dhaka-1000

GUARANTEE NO: _____ **DATED:** _____ **EXPIRY** _____

WHREAS (HEREIN AFTER CALLED THE 'SUPPLIER') HAS UNDERTAKEN IN TERMS OF THE TENDER PUBLISHED IN DAILY NEWS PAPER DATED FOR SUPPLY, INSTALLATION AND COMMISSIONING OF CLOSED RACK OF DUTCH-BANGLA BANK PLC, 47 MOTIJHEEL C/A, HEAD OFFICE, DHAKA-1000 (HEREIN AFTER CALLED THE CUSTOMER).

AND WHEREAS IT HAS BEEN ADVISED BY THE CUSTOMER THAT THE SUPPLIER'S HAVING BUSINESS AT [SUPPLIER'S ADDRESS] SHALL FURNISH THE CUSTOMER WITH AN UNCONDITIONAL BANK GUARANTEE BY A RECOGNIZED BANK, ACCEPTABLE TO THE CUSTOMER FOR THE SUM OF TK. 2,00,000.00 (TAKA TWO LAC ONLY) UPTO DECEMBER 31, 2025 AS SECURITY MONEY AS PER THE TERMS OF THE TENDER.

WE [BANK NAME, ADDRESS], HEREBY IRREVOCABLY UNDERTAKE TO PAY UP TO THE SUM OF TK. 2,00,000.00 (TAKA TWO LAC ONLY) UPON RECEIPT OF YOUR FIRST WRITTEN DEMAND AND WITHOUT CAVIL OR ARGUMENT, ANY SUM OR SUMS SET OUT IN SUCH WRITTEN DEMAND, WE ACKNOWLEDGE THAT THE CUSTOMER WILL NOT BE REQUIRED TO PROVE OR SHOW GROUND(S) OF REASON(S) FOR THE DEMAND FOR THE SUM SPECIFIED HEREIN.

OUR MAXIMUM LIABILITY UNDER THIS GUARANTEE SHALL IN NO EVENT EXCEED THE AGGREGATE SUM OF TK. 2,00,000.00 (TAKA TWO LAC ONLY).

THIS GUARANTEE IS VALID FROM UNTIL CLOSE OF BANKING BUSINESS IN BANGLADESH AT 4:00 PM ON DECEMBER 31, 2025 (HEREIN AFTER CALLED "THE EXPIRY DATE") AND ANY CLAIM FOR PAYMENT IN THIS RESPECT MUST REACH THE BANK ON OR BEFORE THE EXPIRY DATE. THIS GUARANTEE MAY BE EXTENDED FOR THE FURTHER PERIOD OF 12 MONTHS OR ANY PERIOD SPECIFIED BY THE BUYER UPON RECEIPT OF THE WRITTEN REQUEST FROM THE CUSTOMER.

GUARANTEE NO: _____ **DATED:** _____ **EXPIRY** _____

AFTER THE EXPIRY, THIS GUARANTEE SHALL AUTOMATICALLY BECOME NULL AND VOID NOTWITHSTANDING THE FACT THAT THIS GUARANTEE IS NOT RETURNED TO US FOR OUR CANCELLATION.

DHAKA

DATE.....

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AUTHORIZED SIGNATURE

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AUTHORIZED SIGNATURE